

Quarterly Totals

Demographic Reporting Form

Positive Alternatives New Clients

Date: April 1, 2016-June 19, 2016 Grantee Name/City: EPS Rochester(Birthright)

1. Client Age Range:

| Under 15 | 15-17 | 18-19 | 20-24 | 25-29 | 30-34 | 35+ | Unknown age |
|----------|-------|-------|-------|-------|-------|-----|-------------|
| | | | 4 | 4 | 3 | 2 | |

2. Client Pregnancy Status:

| 1st Trimester | 2nd Trimester | 3rd Trimester | Post-partum | Pregnancy Status Unknown |
|---------------|---------------|---------------|-------------|--------------------------|
| 2 | 1 | 3 | 7 | |

3. Client Marital Status:

| Married | Not Married | Marital Status Unknown |
|---------|-------------|------------------------|
| 7 | 6 | |

4. Client Race:

| Race: White | Race: African-American | Race: African-African | Race: American Indian | Race: Asian Pacific | Race: Other/ Multi Race | Race: Unknown |
|-------------|------------------------|-----------------------|-----------------------|---------------------|-------------------------|---------------|
| 10 | 1 | 1 | | | 1 | |

5. Client Ethnicity:

| Hispanic Ethnicity: Yes | Hispanic Ethnicity: No | Ethnicity: Unknown |
|-------------------------|------------------------|--------------------|
| 6 | 7 | |

INSTRUCTIONS FOR COMPLETING DEMOGRAPHIC REPORTING FORM

1. Enter the date covered by the reporting period. The date will correspond to the quarterly report (e.g., January – March, 2015).
2. Enter your organization name.
3. Using the Individual Demographic forms collected during the reporting period, enter the totals for each of the demographic categories in numbers 1 – 5. Each category should total the same number, since there should be an entry in each category for each Individual Demographic form. For example, if you had 5 new clients this quarter, you would have 5 Individual Demographic forms. For each of these forms, there would be an entry on this Quarterly Demographic Report on the Client Age Range, the Client Pregnancy Status, the Client Marital Status, the Client Race and the Client Ethnicity. 5 new clients = 5 entries in each category on the Quarterly Demographic Report. If you don't have information in a category on a client, enter a number for her in the last box "unknown".
4. Save the form as a new document. Send it in by email with your Update Report of the same quarter. Reports are due the **20th of the month after the end of a quarter**.
5. Reuse the form each quarter.